RETIREMENT BOARD MINUTES
September 15, 2026

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Timothy Heffernan
Dorothy "Dottie" Tawney, Chief Clerk
Regina Meador, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Michael Anderson, Fiscal
Amanda Virgile, HR
Michael Anderson, Fiscal
Amie Wood-Wessell, Human Services
Laura Anna, Elections and Voter Registration
Joshua Sterling - Planning
Irene McCabe
Ralph Montgomery, Oil Region Rising Indivisible
Peter Fitzpatrick
Katherine Ulisky

Commissioner Samuel Breene, said the invocation before the meeting

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the start of the meeting.

1. Commissioner Breene called the Retirement Board Meeting to order at 2:48 p.m.

2. Chief Clerk, Dottie Tawney made a motion to approve the minutes from the August 11, 2026 meeting, seconded by, Jeannie Ritchey, Treasurer aye all.

3. There was no public comment on the Retirement Board Agenda.

4. Retirement Board Items for Consideration:

Attachment A – Retirement Board Items for Consideration

The following employees are entering the Retirement Fund System:

NAME	EFFECTIVE DATE	PERCENTAGE
Katrina Anthony	7/06/2026	9%
Evan Porter	7/13/2026	10%
Shannon Trousdale	7/13/2026	10%
Reagan Austin	7/20/2026	9%
Crystal Ewing	7/20/2026	9%
Kimberly Ziegler	7/20/2026	9%

Aye all; Motion carried and was approved.

Approval of the Treasurer of the Retirement Board to issue checks to the following persons who are withdrawing their contributions plus interest in accordance with the Plan and County pension law:

NAME	AMOUNT	DISBURSEMENT DATE
Elijah Conley	$ 159.17	09/30/2026
Jayna Barber	$ 3,088.24	09/30/2026
Richard Soto	$ 1,147.77	09/30/2026
Kellis Martz	$ 1,767.81	09/30/2026
Katelyn Antramgarza	$ 416.40	09/30/2026
Erica Ondrusek	$ 1,093.73	09/30/2026
Kyle Hagan	$ 944.53	09/30/2026
Kyle Sanders	$ 7,651.26	09/30/2026
Lori Braun	$ 1,471.94	09/30/2026
Crystal Mohler	$ 4,764.34	09/30/2026

Aye all; Motion carried and was approved.

Approval of the following retirements:

1) Motion to approve the superannuation retirement of **Kelly Holden** effective **8/01/2026**. She has elected an "Option One" which entitles her to receive a monthly annuity of **$2,485.11** payable throughout her lifetime. No pro rata benefit is owed.

2) Notice to the Retirement Board of the death of retiree **Kenneth R. Ramsey** on **7/30/2026**. Ken had elected an "Option Four B" at the time of his retirement. There is no pension benefit, pro rata or otherwise, payable to his estate or beneficiaries.

3) Notice to the Retirement Board of the death of retiree **Fredrick R. Weaver** on **7/21/2026**. Fred had elected a "No Option" at the time of his retirement. There is no pension benefit, pro rata or otherwise, payable to his estate or beneficiaries.

4) Notice to the Retirement Board of the death of retiree **James A. Hickey** on **7/09/2026**. Jim had been receiving a "Disability Pension" at the time of his passing. There is no pension benefit, pro rata or otherwise, payable to his estate or beneficiaries.

Aye all; motion carried and was approved.

Other Business: [Buy-backs; Administrative issues]

- **Elijah Conley** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- **Jayna Barber** failed to execute or file pension withdrawal documents within the established time frame, her accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- **Richard Soto** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- **Kellis Martz** failed to execute or file pension withdrawal documents within the established time frame, his accumulated deductions are being withdrawn in accordance with Retirement Board policy.
- Commissioner Heffernan, made a motion to accept the above items (Attachment A), Chief Clerk, Dottie Tawney, seconded, aye all.

5. Other Business: None

6. Public Comment: None

7. The meeting adjourned at 2:49 p.m. upon a motion by Chief Clerk, Dottie Tawney, seconded by Jeannie Ritchey, Treasurer, aye all.

Respectfully submitted,

Regina Meador,
Administrative Assistant

Samuel H. Breene

Kenneth J. Bryan

Timothy M. Heffernan

Jeannie Ritchey

Dorothy "Dottie" Tawney